



An Roinn Turasóireachta, Cultúir,
Ealaíon, Gaeltachta, Spóirt agus Meán
Department of Tourism, Culture,
Arts, Gaeltacht, Sport and Media



Sports Capital Programme:

OSCAR Registration

Facility Development Department - 2020

What is the Sports Capital Programme?

The Sports Capital Programme (SCP) is managed by the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media and provides grants to assist in the development of sports facilities and the provision of sports equipment throughout the country.

Grants are available to sports clubs, voluntary and community groups, national governing bodies of sport and local authorities. Third level colleges, VECs and schools may also apply for funding jointly with sports clubs.



What is OSCAR?

The Sports Capital Programme online system is called **OSCAR** (**O**nline **S**ports **C**apital **R**egister). This is the only way to apply for grants under the Sports Capital Programme.

OSCAR also allows registered groups to view previous grants and payments, change contact details, seek payment of a grant and otherwise communicate with the Department online.



An Roinn Turasóireachta, Cultúir,
Ealaíon, Gaeltachta, Spóirt agus Meán
Department of Tourism, Culture,
Arts, Gaeltacht, Sport and Media



How to Register on OSCAR?

Step 1 – Get a Tax Registration Number

A Tax Registration Number (TRN) is required for all organisations wishing to register on OSCAR. The TRN is the unique identifier for each organisation and is the username for logging into the system.

- ✓ If the organisation is not a limited company and does not currently have a TRN, obtaining one is simple. Complete the 1 page '[Registration Form for voluntary non-profit making organisations](#)' and return to the appropriate [Revenue Office](#). It should take around **10 working days** to get confirmation of the TRN.
- ✓ If the organisation is a limited company, the form to be completed is [Form TR2](#). In this case, the company must be registered with the Companies Registration Office prior to application for a TRN.

How to Register on OSCAR

Step 2 – Fill in The Online Registration Form

Go to www.sportscapitalprogramme.ie and click **Register**. The application form is a single page that captures basic information about the organisation, login information and details of the primary contact for the organisation.

- ✓ The **organisation type** records what is the main purpose of the organisation e.g: sports club, youth group, community group—mandatory field.
- ✓ The **organisation name** must be the same as the name that appears on your Tax Clearance Certificate or letter from Revenue—mandatory field.
- ✓ The **address** should be the primary address of the organisation.
- ✓ Select the **main sporting activity** of your organisation. If your organisation is involved in several sports, you can chose multi-sport

How to Register on OSCAR

Step 2 – Fill in the online registration form – Cont'd

- ✓ The organisation's **Tax Registration Number (TRN)** will be the login name to this site once the registration is approved—mandatory field.
- ✓ The **password** must be at least 8 characters long. Please keep your password somewhere safe. Forgotten passwords can be reset on the login page—mandatory field.
- ✓ Enter the details of the person who will be the **primary contact** for the organisation. The mobile number will be used to verify the application for registration and any changes to the contact or organisation details. You cannot register using a landline as these numbers cannot receive the verification number by text.
- ✓ The Department will only deal with the primary contact and all correspondence from the Department will be by email.

Register now to avoid any delays.

OSCAR is the only way to apply for this funding programme.

[CLICK HERE FOR OSCAR WEBSITE](#)



An Roinn Turasóireachta, Cultúir,
Ealaíon, Gaeltachta, Spóirt agus Meán
Department of Tourism, Culture,
Arts, Gaeltacht, Sport and Media

